**Volunteer Minibus Driver**

*Sports Programmes and Trips*

BIGKID is looking for a volunteer only minibus driver. This will consist of driving young people to and from our energetic sports programmes that we deliver around London.

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| **About Us** |
| BIGKID exists to equip young people at risk of social exclusion and youth violence to take control of their lives, find, develop, and act on their own potential. We believe that behind every kid is something BIG.  We firmly believe in supporting and cultivating our staff enabling them to work flexibly, be creative and develop new areas of interest. We believe that by investing in the interests and values of our team we can enhance the work we do together and the impact we have with our young people. The BIGKID team culture is at the core of our work, and we work hard to nurture the team.  BIGKID is a fast growing, multi-award winning, organisation with many exciting opportunities from MasterChef events with Michel Roux Jnr, sailing in Suffolk, NFL and Nike collaborations to quiz nights, youth club and mentoring. We encourage our team to be involved across the organisation with whole team efforts enhancing our success. This role will enable you to have many new and exciting experiences in a team which will encourage you to try new things and make the job your own.  We encourage applications from people looking for a flexible and family friendly way of working. |
| **About the role** |
| BIGKID is possibly the best organisation you will ever work for. The work environment is flexible, family orientated and buzzing with creativity. We are looking for a dynamic, self-starting superstar to work with our team to be able to drive the minibus to and from our multiple successful sports sessions across London.  The ideal candidate will have a full and clean driving license with a minimum of a year driving experience and will enjoy working in a friendly and lively environment.  The job would be ideal for someone who lives locally and is looking for flexible hours. Our current office is only a 10-minute walk from Brixton Station. |

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| **You should apply for this job because** |
| * BIGKID is an effective and fast-growing organisation * The work is flexible * You can make the role your own * You will part of a fabulous team * You will be impacting the lives of hundreds of young people * You can bring your ideas to the table and see them through to fruition |

**Application Process**

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| Stage |  | Dates |
| 1 | Send a completed application form and current CV to unika@bigkidfoundation.org | Deadline: Friday 6th January 2023 12pm |
| 2 | * Interview at BIGKID office * Driving test * Values assessment * Approx 1.5 hours in total | Tuesday 2nd, Wednesday 3rd April 9am to 4pm |
| 3 | A short interview with our young people at the BIGKID youth club. Approx 30mins | Monday 8th April 4-6pm |
| 4 | A final interview with our CEO, Director, and trustee. | Wednesday 10th April 9am – 12pm |
| 5 | Notify successful applicants | Friday 12th April |
| 6 | Start date | ASAP |

**Your main tasks will be:**

* Transporting young people and staff to our sports sessions
* Transporting young people and staff to trips
* Picking up donations
* Demonstrating reliability and punctuality.
* Monitoring all records on the bus e.g. Fuel/Mileage and accident book?
* Undertaking weekly safety checks and reviewing risk assessments.
* Ensuring that the vehicle is kept clean and free of any rubbish.

**Essentials:**

* 25 years and older
* Clean driving license
* Excellent interpersonal skills, with significant experience of building, managing, and sustaining relationships with funders/supporters.
* Self-motivated with ability to be a flexible and cooperative member of the team
* Ability to use initiative
* Good organisational skills with an ability to prioritise work, meet deadlines and work effectively under pressure
* Good personal skills and the ability to develop and sustain relationships with a variety of stakeholders.
* Ability to organise time, prioritise and meet deadlines
* Excellent organisational skills
* Professional, thorough and determined
* Innovative, able to identify and act upon new opportunities
* Self-motivated
* Passionate
* Flexibility and willingness to work some unsociable hours

**Desirable:**

* An understanding the sector particularly relating to youth work
* Ability to deal in a helpful, friendly, and professional way with people from all social and professional backgrounds

**Preferable:**